



Job Title: Head of Operations

Location: Johannesburg

Company: Solar-Saver

About Us:

Solar-Saver is a leading Renewable Energy Engineering, Procurement, and Construction (EPC) company dedicated to providing innovative and sustainable energy solutions. Our projects presently span solar and BESS power, and we are committed to driving excellence and innovation in the renewable energy sector towards becoming a Clean Energy Utility.

Job Summary:

We are seeking an experienced and dynamic Head of Operations to oversee and optimize our operational activities. The Head of Operations will manage the Design, Engineering, Compliance and Admissions, Project Management, Health & Safety, and Maintenance departments. This role requires a strategic leader with a proven track record in the renewable energy sector and a deep understanding of EPC project management, structures, and procedures.

Key Responsibilities:

- **Operational Leadership:** Oversee daily operations across the Design, Engineering, Compliance and Admissions, Project Management, Health & Safety, and Maintenance departments, ensuring alignment with the company's strategic goals and performance standards.
- **Project Management:** Ensure all EPC projects are completed on time, within budget, and to the highest quality and safety standards. Provide strategic direction and oversight for project managers.
- **Design and Engineering:** Collaborate with the Design and Engineering teams to ensure innovative and efficient project designs that meet client needs and regulatory requirements. The Head of Operations will ensure a multi-signoff process during project phases.
- **Compliance and Admissions:** Ensure all operations comply with industry regulations, company policies, and safety standards. Oversee the admissions process for new projects, ensuring all compliance criteria are met. Ensure that the compliance team perform with regards quantity of approvals received from council to continue the projects pipeline.
- **Health & Safety:** Champion a culture of safety across all operations. Ensure robust health and safety policies are in place and adhered to. Utilise H&S officers to improve the standard of design and layouts of projects as well as the strict oversight of site work & completions.
- **Maintenance Management:** Oversee the Maintenance department to ensure optimal performance of all equipment and infrastructure. Implement preventative maintenance programs.
- **Process Improvement:** Identify and implement process improvements to enhance operational efficiency, reduce costs, and increase productivity.
- **Team Leadership:** Develop and manage a high-performing operations team, fostering a culture of collaboration, excellence, and continuous improvement.

- **Resource Allocation:** Optimize the allocation and utilization of resources, including personnel, equipment, and technology, to ensure maximum efficiency and productivity.
- **Budget Management:** Assist in the preparation and management of the operational budget, ensuring cost-effective operations and adherence to financial targets.
- **Stakeholder Coordination:** Coordinate with internal and external stakeholders, including clients, suppliers, regulatory bodies, and other partners, to support project and operational success.
- **Reporting and Analysis:** Develop and maintain operational reports and key performance indicators (KPIs) to monitor performance, identify trends, and support decision-making.

Qualifications:

- **Education:** Bachelor's degree in Engineering, Business Administration, or a related field. Must be ECSA registered.
- **Experience:** Minimum of 6 years of experience in the renewable energy sector, with at least 3 years in a senior operational leadership role within an EPC environment.
- **Technical Knowledge:** Strong understanding of EPC project management, renewable energy technologies, and industry regulations.
- **Leadership Skills:** Proven ability to lead and develop large teams, with excellent organizational and decision-making skills.
- **Communication:** Excellent communication and interpersonal skills, with the ability to engage and influence stakeholders at all levels.
- **Analytical Skills:** Strong analytical and problem-solving abilities, with a focus on innovation and efficiency.
- **Financial Acumen:** Good understanding of financial management principles, including budgeting, forecasting, and cost control.
- **Adaptability:** Ability to thrive in a fast-paced, dynamic environment and manage multiple priorities effectively.

How to Apply:

Interested candidates are invited to submit their resume and a cover letter detailing their qualifications and experience to careers@solar-saver.net.